



Craig Ranch Regional Park  
 628 W. Craig Rd. North Las Vegas, NV 89032  
 November 1<sup>st</sup> 5pm-10pm / November 2<sup>nd</sup> 12pm-10pm / November 3<sup>rd</sup> 12pm-8pm

**2023 FOOD VENDOR APPLICATION & AGREEMENT**

Vendor Type: Booth \_\_\_\_\_ Food Truck/Trailer \_\_\_\_\_ (Dimensions: L \_\_\_\_\_ x W \_\_\_\_\_)

Business/Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Name & # (Day of Event): \_\_\_\_\_

NV Tax ID# or SS#: \_\_\_\_\_ NV Business License#: \_\_\_\_\_

SNHD (Circle one: TFE / AI / MV) Permit #: \_\_\_\_\_  
 (AI or MV)

**SOCIAL MEDIA SOURCES** (Facebook, Instagram) \*\*Project Taco may use photos/videos to promote the event with acknowledgement to your business.


**BOOTH OVERVIEW:**

- All food booths are 10'x10' with an extra 10'x10' space in back for cooking and preparation and includes (2) 8' tables and (2) 20-amp outlets (standard plug ONLY).
- Vendors may provide their own 10'x10' **Commercial Grade Company Branded Tent**. Project Taco to approve.
- A photo showing your full setup must be included with your application in order to be considered. If you do not have a photo, please submit a drawing and description of your setup.
- All vendors are encouraged to decorate their booth/truck in a festive & Dia de los Muertos theme!

**LIST YOUR MENU ITEMS & PRICES:**

All menu items must be priced Ala Carte. **NO Combination Plates.**

Vendors must offer at least (1) taco valued at \$4.

Vendors may sell only up to 3 pre-approved main food items and 1 side item. Dessert items must be submitted for review.

We highly suggest selling unique/specialty items that are only available at Viva Las Vegas Taco Fest !!

Beverages CANNOT be sold. Churros, Elotes and Aqua Frescas CANNOT be sold.

You may sell bottled water purchased from Project Taco. Order form will be given upon vendor approval.

1.
2.
3.
1.(Side item)

**NON-REFUNDABLE VENDOR FEES:**

(1) 10'x10' Food Booth Canopy	\$1300 X Qty: _____ =	\$ _____
Food Truck/Trailer: Under 20' including tongue	\$1600	\$ _____
Food Truck/Trailer: 20'-29' including tongue	\$1800	\$ _____
Food Truck/Trailer: 30' + including tongue	\$2000	\$ _____
Refundable Cleaning/R&R Deposit		\$ <u>100</u>
Additional Power: (1) 50-Amps	\$350	\$ _____
Overnight Power	\$100	\$ _____
<i>**Additional power must be purchased in order to select overnight power</i>		
Late Fee (Applications/Payments made after September 27 <sup>th</sup> )	\$50	\$ _____

Do not submit payment until you have been accepted

**Grand Total Due: \$** \_\_\_\_\_

Check here if using your own commercial grade **Company Branded Tent** \_\_\_\_\_ Dimensions \_\_\_\_\_

*\*\*Note: prices remain the same accordingly*

Mail application to: Project Taco, 4350 Arville St. Ste 450, Las Vegas, NV 89103

Email application to: [ali@projecttaco.com](mailto:ali@projecttaco.com) **\*\*Pictures/Photos of application are NOT accepted.**

**Deadline: Submit complete application, payment and required documents by September 27th, 2024**

**Electrical Usage:**

List all electrical equipment and amps used.

- |                     |                     |
|---------------------|---------------------|
| 1. _____ amps _____ | 5. _____ amps _____ |
| 2. _____ amps _____ | 6. _____ amps _____ |
| 3. _____ amps _____ | 7. _____ amps _____ |
| 4. _____ amps _____ | 8. _____ amps _____ |

**\*\*Vendors may be required to submit photo(s) of plug type(s).**

**\*\*Only approved electrical items on your application will be allowed for use at your booth. Items not listed will not be allowed to plug in.**

**VENDOR ACCEPTANCE**

Vendors will be accepted upon final review by event committee. All applicants (accepted and denied) will be notified within 1 days of application received. Once approved, your space is NOT guaranteed until all documents are received and payment has been made. There are NO exceptions to this requirement as **SPACE IS LIMITED** including food trucks/trailers.

Decisions on vendor acceptance are based on:

- Required Photographs, Booth appearance and product quality and pricing
- Committee's preference for a broad variety of vendors
- Type of Event (will dictate if multiple vendors selling the same product will be accepted)
- Return vendor status and/or past vendor conduct
- Date in which completed application was received by Project Taco

**FORCE MAJEURE**

If either party's obligations under this Agreement are rendered impossible, hazardous or is otherwise prevented or impaired for reasons beyond a party's control including, without limitation, a venue accident, a venue interruption, or failure as related to the venue, act(s) of God, riots, strikes, labor difficulties, epidemics, earthquakes, any act or order of any public authority, and/or any others cause or event including, but not limited to, acts of terrorism, similar or dissimilar, beyond either party's control, then both party's obligation with respect to the performance of the Agreement shall be excused and neither party shall have any liability to the other in connection therewith.

**HOLD HARMLESS AGREEMENT**

By the submitting of this application to participate in Viva Las Vegas Taco Fest, the applicant, its officers, directors, agents, employees, representatives and/or members agrees to indemnify and hold harmless Project Taco LLC, 360 Cars, municipal corporation, The City of North Las Vegas, its agents, employees, elected officials, volunteers and/or representatives from and against any loss claim of loss, injury including but not limited to personal injury, damage including but not limited to property damage, liability or other expense including but not limited to reasonable attorney's fees and court costs claimed by or resulting from a third party or the applicant or any officer, director, agent, employee, representative of the applicant that arises out of, or is in any manner related to, any act or failure to act by the applicant, its officers, directors, agent, employees, representatives, and/or members in connection with the applicant's participation in this event.

The undersigned has read this agreement carefully, agrees to comply with the rules and regulations, and represents that he/she has the authority to execute this agreement on behalf of the party for whom he/she is signing.

SIGNATURE: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

**\*\*Read thoroughly before initialing each statement. Do not contact Project Taco with questions that are already included in this section of the application.**

PROJECT TACO EVENT: VENDOR RULES AND REGULATIONS	INITIALS
<p><b>If selected</b>, vendor will be responsible for completing, signing and returning ALL items listed to Project Taco, on or before September 27<sup>th</sup>, 2024:</p> <ol style="list-style-type: none"> <li>1. Application</li> <li>2. Refundable Deposit and Vendor Fees</li> <li>3. Original <u>Certificate of Insurance</u> (min \$1M per occurrence) naming Project Taco LLC, 5470 Grambley St. Las Vegas, NV 89149 as an "Additional Insured" in the amount of \$1 million in public liability, bodily injury and product liability coverage for Project Taco LLC. Include endorsement page.</li> <li>4. Copy of Nevada Sales Tax Permit and SNHD Permit if applicable</li> </ol>	
<p><b>Mandatory Vendor Check-In &amp; Check-out:</b> Move-in begins after vendor has completed the check-in process. Check-in will begin the day before event start date. Vendors are also required to check-out at the end of the last day of event through the check-out process. Vendors who do not check in/out understand it will result in forfeiture of the vendor deposit and possible non-acceptance in future events. Teardown is not permitted until the close of the event, after patrons have cleared the event area. Early teardown will result in forfeit of vendor deposit. Area must be completely torn down and cleared of all litter immediately after the event.</p>	
<p><b>Event Set-up / Breakdown:</b> Set-up will take place starting on the day before event start date. Vehicles will NOT be allowed on festival grounds day of event, so bring a dolly or hand truck for restocking supplies and any unloading taking place days of event. Personal vehicles are NOT permitted at booth areas during event hours or for extended periods of time during set up / breakdown. Due to limited vendor spacing, please respect the 20-minute loading/unloading rule. Vendors are to park all vehicles including tow vehicles and trailers in the designated VENDOR PARKING AREA.</p> <p>Third-Party Equipment/Appliance rental: Vendors must be present to receive your delivery and for pick up after event. Project Taco will not be responsible for any communications, receiving or pick up of any third-party rentals. All third-party rentals must provide a Cert of Insurance.</p> <p>All vendors must remain open and fully staffed during hours of event.</p>	
<p><b>Vendor Meet &amp; Greet:</b> We will host a mandatory vendor meet &amp; greet prior to the event. Location, date &amp; time TBA. All vendors must have at least one representative attend this meeting. Vendors at that time will receive their packet containing vendor and parking passes, event forms and specific instructions overriding any information contained here.</p>	
<p><b>Sales/Subleasing:</b> Vendors must operate only under the name or dba described on this application and must conduct business only in the space provided and not throughout the event. All displays or products must be confined within the allotted space/booth. Spaces provided cannot be moved, relocated, sublet or resold. Vendors are responsible for their own booth, equipment, goods, inventory, supplies or any other personal property.</p>	
<p><b>Beverages:</b> There shall be absolutely <b>NO BEVERAGES</b> of any kind displayed or sold by any vendor on event premises unless prior approval is granted by Project Taco. Alcohol sales are prohibited. Vendors may not give away beverages as part of any offer to customers.</p> <p><b>Project Taco Has Exclusive Beverage Sales.</b></p>	
<p><b>Waste Disposal:</b> Vendors are responsible for keeping their space and surrounding area clean. Vendors must provide at least one 30-gallon container with liners for disposal of waste/trash created by/during operation of event. Vendors are responsible for disposing garbage in sealed transportable containers/liners in dumpsters provided on-site. Vendors must not dump in general trash barrels or leave trash in front of booth space at any time. Wastewater must be disposed of in grey water containers. Grease/Oil Must be properly disposed of in oil dump barrels provided. All vendors, especially those cooking on grills or using hot oils, MUST place cardboard or ground covering underneath their booth and equipment to avoid stains and damage to the area (includes grass and concrete booth placements).</p> <p><b>Vendors failing to abide by waste disposal guidelines will forfeit their deposit.</b></p>	
<p><b>Vendor Security/Cleaning Deposit:</b> A refundable vendor deposit is required to ensure your spot in the event and to ensure all rules and regulations set forth in this application and any updated information are met. <b>Vendor deposits deemed returnable will be mailed within 14 days after the close of the event.</b></p> <p>The business name and address on this application will be used for the return of deposits.</p> <p><b>Refund Policy: No Refunds! No Exceptions!</b></p>	

<p><b>Staff Requirement:</b> Each food vendor must have a minimum of 4 staff members working at all times during event hours.</p>	
<p><b>Prohibited:</b> The sale or display of alcoholic beverages and/or drug paraphernalia, tobacco &amp; vapor products, gambling, fireworks, guns &amp; weapons, sexually explicit or inappropriate materials and any items deemed distasteful of any kind by any vendor at their booth is strictly prohibited. Display or sale of these items will result in forfeiture of vendor deposit, possible dismissal from event without a refund, and possible non-acceptance for future events.</p>	
<p><b>Sound levels:</b> Vendors/Booths/Displays may not play their own music of any kind at this event unless prior approval by Project Taco.</p>	
<p><b>Business Protocol:</b> Vendors may not conduct business "strolling" throughout the event grounds or post signage or advertising materials of any kind outside their immediate pre-assigned booth space.</p>	
<p><b>Vendor Equipment Secured:</b> Vendors providing their own company branded tent (Project Taco to approve) and equipment are to be secured using stakes, weights, water barrels, buckets, sandbags, etc. There will be no tying off to any existing infrastructure, tree, power pole, etc.</p>	
<p><b>Temporary Power:</b> Project Taco will provide per booth, up to (2) 20 amp outlets for standard plug. Vendors must also provide their own lighting, extension cords, adaptors and surge protectors. All electrical appliances, cords &amp; plugs, must be electrically sound and fit standard electrical receptacles. Generators are NOT allowed. Failure to comply will result in power disconnect. Project Taco will not be responsible for any damage or loss caused by your equipment. Body heaters are not allowed to be powered by Project Taco. If you are caught using a heater, we will unplug all power to your booth.</p>	
<p><b>Media/Marketing Permission:</b> By participating in Viva Las Vegas Taco Fest, vendors willingly give their permission for Project Taco to capture their image via video and photography for its unrestricted use in all forms of media/marketing.</p>	
<p><b>Nevada Dept. of Taxation Required:</b> Vendors shall collect State of Nevada sales tax of 8.375% of gross sales. Vendors shall be responsible for all penalties, interest and fees that may be imposed by any agency for the collection of said taxes. <u>Per NV Tax Dept:</u> If sales tax is included in the selling price, a sign must be posted at each booth indicating that sales tax is included in all purchasing prices. If the vendor already holds a NV Sales Tax Permit, the vendor must have one posted in the booth. If a vendor has no sales, or has non-taxable sales, or already holds a NV Sales &amp; Use Tax Permit, the vendor is still required to sign and turn in the One-Time Tax Return showing zero.  <b>One Time Sales Tax Return need to be submitted to Project Taco within 5 days from the last day of event. **Failure to turn in Promoter &amp; Department Copies to Project Taco will result in forfeiture of vendor deposit.</b></p>	
<p><b>Southern NV Health Dept:</b> Food vendors that are required to obtain a Temporary Food Establishment Permit must do so in order to operate at Project Taco events. The application must be received by SNHD at least 7 calendar days prior to the event or a late fee will apply. All food vendors must pass the SNHD inspection. A copy of the Quick Reference Checklist is available at <a href="http://www.southernnevadahealthdistrict.org">www.southernnevadahealthdistrict.org</a> or call (702) 759-1110 with questions. Vendors that do not pass the inspection and cannot operate for that day will not receive any refunds.</p>	
<p><b>Fire Department:</b> Fire dept. requires all food vendors to have a portable fire extinguisher with a minimum rating of 40B in every food booth, a Class K for booths using deep fat fryers, grills and other appliances that produce grease vapors and a Class 2A-30BC for non-cooking booths.</p>	
<p><b>Vendor Rules &amp; Regulations Confirmation:</b> Any violations of the Vendor Rules and Regulations may result in the forfeiture of vendor deposit and possible non-acceptance for future events.</p>	